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Frequently Asked Questions

Tally on Cloud and Document Management System

24 Hrs Cloud Services for Business Growth. Anytime. Anywhere.

About PROGOTII

PROGOTII combines practical accounting knowledge with cloud technology. This guide explains how **Tally on Cloud**, document management, controlled access, backups and business automation can support day-to-day accounting and compliance work.

- 24+ years of practical experience in accounting, GST, TDS, audit and taxation
- Solutions designed around real business and compliance workflows
- Understanding of business owners, Government Departments and contractors
- Cloud Tally access, document organization and backup support
- Edit Log and audit-ready working environment
- Excel integration, automation and remote accounting support
- Controlled multi-user access and responsive customer assistance

Our approach. Most providers manage servers. **PROGOTII** helps clients manage accounts, documents, compliance and business information.

Frequently Asked Questions

1. What is Tally on Cloud?

Tally on Cloud lets you use your licensed Tally software securely over the internet from anywhere, anytime, using a desktop, laptop, tablet.

2. Do I need to purchase a server?

No. You do not need to invest in a costly server, networking equipment or server maintenance.

3. Can I access my accounts from home or while travelling?

Yes. You can securely access your accounts from your office, home, branch, client location, hotel or while travelling.

4. What internet connection is required?

Any stable internet connection, such as fiber broadband, office Wi-Fi, home broadband or a 4G/5G mobile network.

5. Is my data secure?

Your data is protected through secure login credentials, controlled access and user-rights management. Clients should also follow strong-password and authorized-user practices.

6. Who owns the data?

You own and control your business data.

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7. How many passwords are used in the system?

Two-level protection:

1. Cloud login password - used to access the cloud environment.
2. Tally company password - created and controlled by the client to open the Tally company.

8. What is the benefit of two-level security?

It provides extra protection, stronger privacy and better control. Access to the cloud alone does not open a password-protected Tally company.

9. Can multiple users work simultaneously?

Yes. Multiple authorized users can work on the same data from different locations, subject to the licensed user plan and permissions.

10. Can my accountant, CA and business owner work together?

Yes. Authorized users can access the same data with role-based permissions.

11. What happens if my computer crashes?

Your cloud-hosted data remains available. You can log in from another authorized device and continue working.

12. What happens if there is a virus or ransomware attack?

Cloud hosting and managed backups can reduce the risk of data loss from local hardware failure, malware or ransomware. Good security practices and tested backups remain essential.

13. Is daily backup available?

Yes. Daily backup support helps protect business data from accidental deletion, hardware failure, cyber incidents and disasters.

14. Why is backup important? Backup protects business continuity against hard-disk failure, human error, virus attacks, ransomware, fire, flood, theft and accidental damage. Rule 46(8) of the **Income-tax Rules, 2026** requires every entity maintaining books of account electronically to take a backup at the close of each business day and store it on servers physically located in India. Effective from **1 April 2026**, this requirement covers most businesses and professionals maintaining digital accounts, regardless of whether their primary data is stored on a local computer, private server or global cloud platform. **Under Section 441 of the Income-tax Act, 2025**, an Assessing Officer may levy a penalty of up to **₹25,000** for failure to keep and maintain books of account as required under Section 62, which includes **non-compliance with Rule 46(8)**. Additionally, an **auditor** who provides incorrect certification in the tax audit report regarding backup and server-location details may be liable to a separate penalty of **₹10,000**.

15. What is Edit Log?

Edit Log records who changed a transaction, when it was changed, and the original and revised values, creating an audit trail were supported by the Tally edition and configuration.

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16. How does Edit Log help?

It strengthens internal control, transparency, accountability, fraud deterrence, management monitoring and audit readiness.

17. Can I monitor staff activities?

Yes. User-wise permissions and Edit Log features help track authorized activities and improve accountability.

18. Can documents be stored along with accounts?

Yes. Purchase bills, sales invoices, bank statements, GST/TDS returns, agreements, audit reports and other supporting documents can be stored in organized shared folders.

19. What is a Document Management System (DMS)?

A DMS helps organize, store, search and retrieve business documents digitally from a controlled location accessible to authorized users.

20. Can I access documents from anywhere?

Yes. Authorized users can access permitted documents through secure cloud access.

21. Can branch offices work on the same data?

Yes. Multiple branches can work on a centralized dataset without manually sending backup files.

22. Can bank statements be uploaded?

Yes. Bank statements can be uploaded and processed using compatible tools and configured workflows.

23. Can Excel data be imported into Tally?

Yes. Purchase, sales, ledger masters, stock items and other supported data can be imported from Excel using compatible tools and validation.

24. Can I view real-time business reports?

Yes. Subject to correct and current entries, you can view cash and bank balances, receivables, payables, stock position, Profit & Loss Account, Balance Sheet, sales and purchase reports.

25. Can I upload and store GST, TDS and audit documents?

Yes. Returns, audit reports and supporting documents can be securely organized and managed for authorized access.

26. What is the biggest hidden cost of traditional accounting infrastructure?

Typical costs include server purchase, hardware maintenance, antivirus, IT dependency, data recovery and downtime. Cloud hosting can reduce many of these costs.

27. What if my IT person is unavailable?

Managed cloud access reduces dependence on a single local IT person and helps authorized users continue routine work.

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28. What if my office is damaged due to fire, flood or theft?

Because data and backups are hosted away from the local device, authorized access can help the business resume operations from another location.

29. Is Cloud Tally suitable for audit and compliance?

Yes. It supports secure record keeping, document organization, data preservation, audit readiness and compliance workflows. Accuracy still depends on correct accounting and timely review.

30. Can I print reports from anywhere?

Yes. Authorized users can view, download and print reports from permitted locations and devices.

31. Can I restrict access to confidential information?

Yes. User-wise security can control who may view, print, create, alter or approve transactions.

32. Is Cloud Tally useful for Government Departments and Government Contractors?

Yes. It can support Government departments, Government contractors, autonomous bodies, educational institutions, NGOs, societies, traders, manufacturers and service providers with centralized records, controlled access, document organization, backups and audit support.

33. Why choose PROGOTII?

PROGOTII combines practical accounting, GST, TDS, audit and taxation experience with cloud technology. We focus on secure access, organized documents, backups, audit-ready workflows, business automation and responsive support.

Our Promise

YOUR ACCOUNTS ARE MORE THAN JUST NUMBERS.

Your accounts show your progress. Your accounts reflect your hard work. Your accounts help shape your future.

YOUR ACCOUNTS. YOUR DOCUMENTS. YOUR CONTROL.

Focus on your business, not on servers, backups, antivirus or IT maintenance.

24 Hrs. Cloud Services for Business Growth. Anytime. Anywhere.

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